

# Appendix A - Checklist Forms

## FRAMING INSTALLER CHECKLIST

<b>Project:</b>
<b>Builder:</b>
<b>Framing Contractor:</b>
<b>Building:</b>
<b>Floor Level:</b>
<b>Grids or Area:</b>

	CONSTRUCTION STEP	SATISFACTORY	ACTION REQUIRED
1	Ensure that the sample wall has been completed and that the relevant project consultants and builder have approved it.		
2	Ensure that the waterproof membrane has been applied to all relevant slab areas.		
3	Install top plates - fix the top plate onto the soffit of the concrete slab with mechanical fixing (e.g. dynabolts) and plate washers. Top plates can be continuous over any control joints.		
4	Install bottom plates - fix the bottom plate onto the concrete slab with mechanical fixings (e.g. dynabolts) and plate washers. The bottom plate can be continuous over any control joints.		
5	Install studs at spacings relative to the wind loads given by the project engineer. Double studs will be required at every control joint with a 10mm gap between the two studs.		
6	Install framing plumb and within maximum planar misalignment outlined in the project specification.		
7	Install additional brackets if required to framing manufacturers recommendations at high stress areas (e.g. around windows, doors and near corners of buildings).		

**ALL ITEMS LISTED ABOVE HAVE BEEN COMPLETED SATISFACTORYLY AND TO AN ACCEPTABLE LEVEL FOR THE FOLLOWING CONTRACTOR.**

<b>FRAMING CONTRACTOR</b> Name Date	Signature
<b>BUILDERS FOREMAN</b> Name Date	Signature
<b>HEBEL<sup>®</sup> INSTALLER</b> Name Date	Signature